

**YEDİTEPE UNIVERSITY**

**INSTITUTE OF HEALTH SCIENCES**

**EARLY LEAVE FORM**

 **…../…../201…**

Student’s:

Name-Surname : ..................................................................................

Number : ..................................................................................

Telephone Number : ..................................................................................

e-mail : ..................................................................................

Deparment : ..................................................................................

Reason of Early Leave:

NOTE: The students who have been accepted for graduation, can not complete early leave until they sign the form below.

Student’s Signature :

|  |  |  |
| --- | --- | --- |
| Approval of Head of the Department : | Suitable [ ]  |  Non-suitable [ ]  |

 Head of Department

Signature

 Date



**YEDİTEPE UNIVERSITY**

**INSTITUTE OF HEALTH SCIENCES**

**EARLY LEAVE FORM**

 **for MSc and Ph.D Students**

**STUDENT’S**

**NAME-SURNAME :…………………………………………………………………………………..**

**NUMBER :…………………………………………………………………………………..**

**INSTITUTE :…………………………………………………………………………………..**

**DEPARTMENT :…………………………………………………………………………………..**

**APPLICATION DATE :……………………………… SIGNATURE :…………………………**

|  |  |  |  |
| --- | --- | --- | --- |
| **UNIT NAME** | **TITLE / NAME-SURNAME** | **DATE / SIGNATURE** | **RELATIONSHIP STATUS** |
| **FINANCIAL AFFAIRS** |   |   |   |
| **CENTRAL LIBRARY** |   |   |   |
| **DIRECTORATE OF DORMITORY** |  |  |  |
| **DELIVERY OF DEBIT (Only for Dentistry Department)** |  |  |  |
| **INSTITUTE SECRETARY** |   |   |   |
| The student that mentioned above has fulfilled all necessary responsibilities; in …………………..date and …..…………..decision of Board of Directors, he/she has been interrupted by graduation from our institute. |
| **STUDENT AFFAIRS** |   |   |   |

FINANCIAL AFFAIRS: Rectorship Building 3rd Floor, CENTRAL LIBRARY: Rectorship Building 1st Floor, DIRECTORATE OF DORMITORY : Social Facilities -1st floor

ALUMNI ASSOCIATIONS: Law building 1st Floor, INSTITUTE SECRETARY related Instıtute Secretary Office, STUDENT AFFAIRS: Rectorship Building Ground Floor, Master/Ph.D Office

**NOTE : The early leave can not be accepted without all department’s signature approval.**